



Christian County Commission

Notice is hereby given that the Christian County Commission met in regular session at:
The Historic Christian County Courthouse
100 W. Church Street, Room 100
Ozark, Missouri, 65721
On **August 10th, 2020** at **9:10 a.m.**

MEETING MINUTES

Attendee Name	Title	Status	Arrived	Adjourned
Hosea Bilyeu	Western Commissioner	Present	9:10 a.m.	10:26 a.m.
Ralph Phillips	Presiding Commissioner	Present	9:10 a.m.	10:26 a.m.
Mike Robertson	Eastern Commissioner	Absent		
Madi Hires	Executive Administrative Assistant	Present	9:10 a.m.	10:26 a.m.

Attendees: Auditor Amy Dent, Human Resources Director Amber Bryant, Purchasing Agent Krista Raleigh, Paula Brumfield, Eryn Burton, Highway Administrator Miranda Beadles, Resource Management Director Todd Wiesehan, Maintenance Supervisor Richard Teague, Sheriff Brad Cole, Alicia Chaves, Tricia Ramage, County Clerk Kay Brown

A quorum was established. Presiding Commissioner Phillips entertained a motion to approve the consent agenda, which included Christian County Commission's agenda for today, August 10th, 2020 as published, Christian County Commission's regular session minutes dated August 6th, 2020, and Certified Court Order No. 08-10-2020-01. Western Commissioner Bilyeu so moved. Presiding Commissioner Phillips seconded the motion.

Aye: Bilyeu, Phillips. Nay: None. Absent: Robertson. Abstain: None.

The Commission met with Human Resources Director Amber Bryant for a renewal with Wehrenberg Design Company who maintains the County's website. The initial contract was signed in 2019; Wehrenberg rebuilt the County's website and now charges a monthly fee for additional maintenance/upkeep. Director Bryant noted that County Counselor John Housley has reviewed the contract and approves.

Presiding Commissioner Phillips entertained a motion to renew the contract with Wehrenberg Design Company as presented for an additional year with monthly payments of \$200.00. Western Commissioner Bilyeu so moved. Presiding Commissioner Phillips seconded the motion.

Aye: Bilyeu, Phillips. Nay: None. Absent: Robertson. Abstain: None.

The Commission met with Human Resources Director Amber Bryant for discussion and agreement of temporary staffing. Director Bryant presented an agreement with Human Resources Staffing to help with the needs in Human Resources, mainly to help with overflow filing. The presented contract would expire December 31st, 2020.

Presiding Commissioner Phillips entertained a motion to approve the contract with Human Resources Staffing for temporary staffing needs in Human Resources and possibly the County Clerk's office as

presented. Western Commissioner Bilyeu so moved. Presiding Commissioner Phillips seconded the motion.

Aye: Bilyeu, Phillips. Nay: None. Absent: Robertson. Abstain: None.

The Commission met with Resource Management Director Todd Wiesehan who is the CARES Act Committee Chairperson. Mr. Wiesehan presented a summary of requests by entity (total amount requested and recommended) for the newest applications.

The following offices/departments/entities had applications presented today: CCA-050 CC Library District (\$6,457.58), CCA-056 CC Circuit Clerk (\$5,566.94), CCA-057 Nixa Police (\$550,619.00), CCA-058 City of Ozark (\$1,999.94), CCA-059 CC Commission (\$286,666.00), CCA-060 CC Human Resources Department (\$2,004.00), CCA-061 CC Planning & Zoning Department (\$1,667.00), CCA-062 CC Ambulance District (\$7,990.00), CCA-063 City of Ozark (\$7,307.43), CCA-064 City of Sparta (\$1,087.85), CCA-065 CC Sheriff's Office (\$16,552.47), CCA-066 COVID Task Force (\$6,830.00), CCA-067 COVID Task Force (\$2,638.00) and CCA-069 CC Health Department (\$46,947.47).

Presiding Commissioner Phillips entertained a motion to accept the recommendations by the Committee to find the listed applications approved: CCA-050, CCA-056, CCA-058, CCA-059, CCA-060, CCA-061, CCA-062, CCA-063, CCA-064, CCA-065, CCA-066, CCA-067, CCA-069, the listed applications found not eligible: CCA-057. Western Commissioner Bilyeu so moved. Presiding Commissioner Phillips seconded the motion.

Aye: Bilyeu, Phillips. Nay: None. Absent: Robertson. Abstain: None.

The Commission met with County Clerk Kay Brown for certification of the August 4th Primary Election. Clerk Brown noted a 31.25% turnout which is higher than normal (21-23%). Considering COVID-19 and all other obstacles Clerk Brown felt the Election went well.

Presiding Commissioner Phillips entertained a motion to certify the election results for the August 4th Primary as presented. Western Commissioner Bilyeu so moved. Presiding Commissioner Phillips seconded the motion.

Aye: Bilyeu, Phillips. Nay: None. Absent: Robertson. Abstain: None.

The Commission met with County Clerk Kay Brown for a space utilization discussion. Clerk Brown noted that it is becoming challenging for those setting up the polls as supplies are stored in multiple places. She currently has two trailers which are not large enough to house all items needed when individuals go out to set up or breakdown a polling location. She spoke with Maintenance Supervisor Teague in regards to the new property on Jackson; asking if a long-term solution could be provided to house all supplies in one place. Supervisor Teague noted a short-term solution would be temporarily storing Clerk Brown's supplies in the basement of the new property and a more long-term solution could be to use the shop behind the house, but it would need to be equipped with a heating/cooling system and insulation. Discussion was held. No action was taken.

The Commission met with Purchasing Agent Krista Raleigh and County Clerk Kay Brown for contract award for Know Ink (proprietary software). Clerk Brown stated there was no contract for signatures today as she wanted to be assured no other vendor would come forward for the same software. She will now be contacting the vendor for a needed contract so the order can be placed for additional poll pads for the November General Election. No action was taken.

The Commission met with Purchasing Agent Krista Raleigh and Maintenance Supervisor Richard Teague for renewal of annual carpentry services. Last year Hambey Construction was awarded and this will be their first renewal. Discussion was held.

Presiding Commissioner Phillips entertained a motion to renew the annual carpentry services with Hambey Construction for an additional year. Western Commissioner Bilyeu so moved. Presiding Commissioner Phillips seconded the motion.

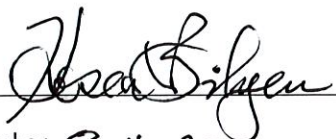
Aye: Bilyeu, Phillips. Nay: None. Absent: Robertson. Abstain: None.

The Commission met with Sheriff Brad Cole for destruction of records. Sheriff Cole presented a list of all documents to be destroyed and asked that it be noted in minutes that all documents presented have met the state requirements per statute allowing them to be destroyed.

Presiding Commissioner Phillips entertained a motion approve destruction of the presented documents. Western Commissioner Bilyeu so moved. Presiding Commissioner Phillips seconded the motion.

Aye: Bilyeu, Phillips. Nay: None. Absent: Robertson. Abstain: None.

The meeting was adjourned at 10:26 a.m.



Date: 8-11-20

Hosea Bilyeu
Western Commissioner



Date: 8/12/2020

Ralph Phillips
Presiding Commissioner

ABSENT

Date: _____

Mike Robertson
Eastern Commissioner